

SECTION: LOCAL BOARD PROCEDURES

TITLE: DISTRIBUTION

ADOPTED: October 12, 1998

REVISED:

WEATHERLY AREA SCHOOL DISTRICT

007. DISTRIBUTION

The Board desires to make this Manual of Policies and Procedures a useful guide for all directors of the Board, the administration, personnel, students, and all members of the community.

Therefore, copies of this manual shall be given to the following: all directors of the Board, Superintendent, Secretary to the Board, Business Manager, each building principal, Board Solicitor; and each recognized bargaining agent of a certified bargaining unit.

Copies of this manual shall be numbered and a record maintained by the Secretary as to the placement of each copy. Copies of revised pages will be furnished to the holders of copies as changes are made.

The Policy manual shall be considered a public record and shall be open for inspection in the Board offices and in each school building during regular office hours.

The Secretary shall maintain an orderly plan for the promulgation of policies to staff members who are affected by them and shall provide easy accessibility to an up-to-date collection of policies for all employees of the school system.

The Superintendent is designated to review existing policy monthly in light of Board actions and in light of revisions to State statutes and procedures, and recommends such changes as may be desired to maintain the Board Policy Manual in a current status.

The Policy Manuals are the property of the school district; therefore, all manuals will be returned to the Board Secretary upon termination of employment or term of office.

65 P.S.
271 et seq

Other Cites
65 P.S.
271 et seq